

**Minutes of Arts and Sciences**  
**3:15 PM Sept 17, 2014**

Attendance: Robbin Smith (A&S Curriculum Subcommittee Chair, Political Science), Mark Jackson (Curriculum Chair, Biology), Paul A. Karpuk (English), Don Adams (Philosophy and A&S), Mark Jones (History), Laura Bowman (Psychological Science), Jared Ragusett (Economics), Carmela Pesca (Modern Languages), Julie Schnobrich-Davis (Criminology), Carl Knox (Music), Mary D'Ambrosio (Journalism), Ismael Lopez Medel (Communication), Betsy Kaminski (Sociology)

The meeting was called to order at 3:15 p.m.

**Item 1.0 (Convened by Mark Jackson)**

Election of Chair

Robbin Smith was nominated as chair of the A&S Subcommittee. There were no other nominations. Her nomination was unanimously approved.

Election of Secretary

Mary D'Ambrosio was nominated as secretary. There were no other nominations. Her nomination was unanimously approved.

**Item 2.0**

The minutes of 4/16/14 were approved.

**Item 3.0**

A proposed curriculum item submission form was reviewed and discussed, as was the possibility of instituting paperless submissions.

The meeting was adjourned at 4:20 p.m.

Respectfully submitted,

Mary D'Ambrosio